

The Psychotherapists Board of Aotearoa New Zealand

Te Poari o nga Kaihaumanu Hinengaro o Aotearoa



September 2014

Welcome to the fourth Board Newsletter of 2014. This issue brings you up to date with some of the Board-related work since our last newsletter in August 2014.

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Board member appointments

The Board's membership has changed. It farewelled Sue Brown following its July Meeting and welcomed two new lay members Miriana Stephens and Megan Campbell during its September meeting. Practitioner members remain the same. Members of the profession will have an opportunity to meet Miriana and Megan during the 'meet the Board' part of each meeting. This is advertised later in the newsletter.

APC Renewals

Thank you to practitioners who have already renewed their Annual Practising Certificate. If you have not yet completed one of the steps below please do so on or before 1st October 2014. **This is an important deadline as APC's cannot be backdated.**

Practitioners have three options:

1. **Renew:** renew your APC;
2. **Non-practising:** retain your name on the Register as a non practising psychotherapist;
3. **Removal:** request to have your name removed from the Register of psychotherapists.

APC Renewal Steps

1. Login and complete the online portion of the renewal process.

2. Print and complete the form at the end of the online process; this form requires your supervisor's signature. Send the completed form to the Registrar via email, fax or mail.

Psychotherapists cannot access the APC renewal form unless they complete the online section of the renewal process.

Please contact the Registrar if you do not have access to a computer.

[Further information on the APC renewal process can be found on the Board's website under 'How to renew your Annual Practising Certificate'.](#)

Recertification

Under Section 41 of the Health Practitioners Competence Assurance Act 2003 (HPCAA), the Board is required ensure that psychotherapists maintain their competence to practise.

To meet this requirement the Board has developed a Recertification Programme; engagement in the Board's Recertification Programme is mandatory.

What is a Recertification Plan?

This is a working document outlining continued professional development. Please note that completion of the Board's template is mandatory; any additional material you choose to provide is optional.

The Recertification plan is prospective. It is designed to capture objectives and professional development for the

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upcoming year. As the year progresses practitioners will update their plan.

Practitioners are **not** required to send in their Recertification Plan information with their APC Renewal Form.

Please note: The Recertification Plan year is the same as the APC year; 1st October to 30th September.

Further information on the Board's Recertification Programme can be located on the Board's website under 'Recertification and Audit'.

Recertification Audit

Only practitioners selected for audit will be required to submit their completed Recertification Plan. The Registrar will contact those selected.

Audits will commence in 2016. This will allow psychotherapists to carry out and comment on their intended objectives for the 2014/2015 Recertification Plan.

Expressions of Interest - Professional Advisor

The Board is seeking expressions of interest from experienced psychotherapists.

Are you interested in:

1. Assessing overseas qualifications;
2. Auditing practitioner recertification;
3. Providing advice to the Registrar, as requested.

If you feel you have the necessary skills to be considered for this role please contact the Registrar for further information and a job description. Suitable applicants will be interviewed by telephone.

The Board is pleased to advise that it has already appointed one Professional Advisor, this advertisement is to seek additional interest.

Meet the Board

The Board meeting dates and venues:

2014 December 5-6:	Wellington
2015 February 15-16:	Wellington
2015 April 17-18:	Dunedin
2015 July 12-13:	Auckland
2015 September 4-5:	Auckland
2015 November 29-30:	Wellington

The Board will be using the 'meet the profession' section of their upcoming meetings to **update practitioners on recertification** requirements and answer recertification questions.

Practitioners are welcome to meet with Board members in Wellington. If you are intending to come along, please RSVP to registrar@pbanz.org.nz.

Date: Friday 5th December 2014
Time: 4.30pm
Location: Level 10
101 The Terrace
Wellington