

The Psychotherapists Board of Aotearoa New Zealand

Te Poari o nga Kaihaumanu Hinengaro o Aotearoa



August 2014

Welcome to the third Board Newsletter of 2014. This issue brings you up to date with some of the Board-related work since our last newsletter in June 2014.

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APC Renewal

The Annual Practising Certificate (APC) year runs from 1st October to 30th September.

APC renewal application forms will be available through your personal login from **Monday 11th August 2014**. This will allow all psychotherapists time to complete their APC renewal process prior to the start of the new APC year.

To help this process please:

- ensure that you have your personal login details;
- ensure that your contact details are accurate;
- ensure you have allowed time to obtain your supervisor's signature.

APC Renewal Steps

1. Login and complete the online portion of the process.

Practitioners have three options:

- a) **Renew:** renew your APC;
- b) **Non-practising:** retain your name on the Register as a non practising psychotherapist;
- c) **Removal:** request to have your name removed from the Register of psychotherapists.

2. Print off the form at the end of the online process. Obtain your supervisor's signature and attestation that they have sighted and discussed your Recertification Plan, and return the form to the Registrar.

Psychotherapists cannot access the APC renewal form unless they complete the online section of the renewal process.

Please contact the Registrar if you do not have access to a computer.

Further information on the APC renewal process can be found on the Board's website under 'How to renew your Annual Practising Certificate'.

Recertification

Under Section 41 of the Health Practitioners Competence Assurance Act 2003 (HPCAA), the Board is required ensure that psychotherapists maintain their competence to practise.

As required by the HPCAA Board has set up a Recertification Programme; engagement in the Board's Recertification Programme is mandatory and requires 2 steps:

Recertification Steps

1. A Recertification Plan

This is a working document outlining continued professional development. Please note that completion of the Board's template is mandatory; any additional material you choose to provide is optional.

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Following the Board's July meeting the Board would like to **clarify the following**.

The Recertification plan is **prospective**. It is designed to capture objectives and professional development plans for the upcoming year. During the APC renewal process supervisors are signing the plan intended for the year ahead.

Practitioners are **not** required to send in their Recertification Plan information with their APC Renewal Form.

Please note: The Recertification Plan year is the same as the APC year; 1st October to 30th September.

2. Supervisor Attestation (this is part of the APC renewal form). See APC renewal steps.

Further information on the Board's Recertification Programme can be located on the Board's website under 'Recertification and Audit'.

Recertification Audit

Only practitioners selected for audit will be required to submit their completed Recertification Plan. The Registrar will contact those selected.

Audits will commence in 2016. This will allow psychotherapists to carry out and comment on their intended objectives for the 2014/2015 Recertification Plan.

Meet the Board

The Board meeting dates and venues:

2014 September 21-22:	Wellington
2014 December 5-6:	Wellington
2015 February 15-16:	Wellington
2015 April 17-18:	Dunedin
2015 July 12-13:	Auckland
2015 September 4-5:	Auckland
2015 November 29-30:	Wellington

The Board will be using the 'meet the profession' section of their upcoming

meetings to **update practitioners on recertification** requirements and answer recertification questions.

Practitioners are welcome to meet with Board members in Wellington. If you are intending to come along, please RSVP to registrar@pbanz.org.nz.

Date: Sunday 21st September
Time: 4.30pm
Location: Level 10
101 The Terrace
Wellington

Accreditation

The Accreditation Committee is continuing its work in developing a draft structure for the accreditation of psychotherapy training programmes.

The Board will be contacting psychotherapy training providers later this year for input on this draft.

Further consultation with the public, stakeholders and the profession will occur during 2015.

Annual Report

The Board's Annual Report for the year ending 30 September 2013 can now be located on the Board's website under Resources and Publications.

Brochure – Public

Under section 118(I) of the HPCAA the Board is required to promote public awareness of the responsibilities of the authority. As part of this mandate the Board has developed a brochure which will be distributed to DHBs, GP and other medical practices.

This brochure can be located on the Board's website under Resources and Publications.