

# The Psychotherapists Board of Aotearoa New Zealand

*Te Poari o nga Kaihaumanu Hinengaro o Aotearoa*



## August 2016

*This issue brings you up to date with Board related work  
since our last newsletter in May 2016*

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### APC renewals for 2016-2017

The Annual Practising Certificate (APC) year runs from 1 October to 30 September.

APC renewal application forms will be available on the Board's website through your personal login from **Wednesday 10th August 2016**. This will allow all psychotherapists time to complete their APC renewal process prior to the start of the new APC year.

To help this process please ensure that:

- you know your personal login details;
- your contact details are accurate;
- you have allowed time to obtain your supervisor's signature.

Please ensure your email address is up to date as the Board's primary means of contact is through email.

### APC Renewal Steps

1. Login and complete the online section of the process.

Practitioners have three options:

- a) **Renew:** renew your APC;
- b) **Non-practising:** retain your name on the Register as a non-practising psychotherapist;

- c) **Removal<sup>1</sup>:** request to have your name removed from the Register of psychotherapists.

2. Print off the form at the end of the online process. Obtain your supervisor's signature and attestation that they have sighted and discussed your Recertification Plan, and return the form to the Registrar.

Psychotherapists cannot access the APC renewal form unless they complete the online section of the renewal process.

### Reminders:

- the APC fee has increased with effect from 1 August 2016;
- to be eligible for the **reduced APC fee** you must meet Board policy and have submitted your completed application by 1 October 2016. There is no reduced fee after 1 October.
- receipts are available to be printed from your personal login.

### What is a completed application?

This means that you have:

- completed the online APC renewal steps (personal login required)
- printed and completed the correct form (including receiving the appropriate signatures) **and** it has been received by the Registrar
- paid the appropriate fee by 1 October.

Further information on the APC renewal process can be found on the Board's website under 'How to renew your Annual Practising Certificate'.

<sup>1</sup> This will mean that you are no longer practicing as a psychotherapist.

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## **Ministerial appointments to the Board**

The Board is pleased to announce that Anna Hedley has been reappointed to the Board for a one year term.

## **Psychotherapy training provider notice**

The Board is currently developing accreditation criteria which will be used to accredit Tertiary Programmes or Professional Development Programmes or Courses of Study. It is anticipated the accreditation of training programmes or courses of study will begin in 2018.

To provide assurance to students who either intend to enrol in psychotherapy training or who are currently enrolled in psychotherapy training, the Board has advised that any student who enrolls in one of the current Board approved qualifications (see website) prior to the accreditation of psychotherapy training programmes will have that qualification recognised for registration.

This statement is intended to provide students with the security to enrol, prior to the accreditation of training programmes or courses of study.

## **2017 Board meetings**

The 2017 Board meetings will be agreed during the September 2016 Board meeting. Dates will be advertised on the Board's website and in the next Board Newsletter. Please note that all meetings will be in Wellington until further notice to keep costs to a minimum.

## **Meet the Board**

The next Board meeting is in Wellington on the 11th and 12th September 2016.

Practitioners are invited to meet with the Board (open forum). This is an opportunity to ask questions about recertification, accreditation or simply meet the Board members and engage in

conversation. If you are intending to come along, please RSVP to [registrar@pbanz.org.nz](mailto:registrar@pbanz.org.nz)

Date: Sunday 11<sup>th</sup> September 2016  
Time: 4.30pm  
Location: Level 5, 22 Willeston Street  
Wellington.

*Note: As the meeting is on a Sunday the Registrar will need to collect you from the front door (which will be locked) so it is important that you RSVP. Thank you.*

## **Vacancies on the Board**

The Ministry of Health is seeking applications/nominations for practitioner members interested in serving on the Board.

Please click on the link below to see the advertisement.

[https://careers.health.govt.nz/jobtools/jncustomsearch.viewFullSingle?in\\_organid=18370&in\\_jnCounter=222656917](https://careers.health.govt.nz/jobtools/jncustomsearch.viewFullSingle?in_organid=18370&in_jnCounter=222656917)